

**CLINICAL COMMISSIONING GROUP (CCG)  
PRIMARY CARE CO-COMMISSIONING COMMITTEE (PCCC)**

**Tuesday 19<sup>th</sup> September 12.30 – 2.00 p.m.  
Meeting Room 2, Blackburn Library**

**AGENDA**

Item No:	Agenda Item	Member Responsible	Report
<b>PUBLIC PARTICIPATION</b>			
1.	Chair's Welcome	Dr Nigel Horsfield	Verbal
2.	Apologies for Absence and Confirmation of Quoracy Graham Burgess, Janet Thomas, Karen Cassidy, Stephen Gunn and Catherine Lawless	Dr Nigel Horsfield	Verbal
3.	Declarations of Interest <b><i>Members and attendees are requested to identify any interests relating specifically to the agenda items being considered (see guide below) and inform the Chair and Secretary in advance of the meeting.</i></b>	Dr Nigel Horsfield	Verbal
4.	Questions from Members of the Public <b><i>Please note that questions must be submitted in advance of the meeting, in line with the protocol which can be found on the CCG website.</i></b>	Dr Nigel Horsfield	Verbal
<b>BUSINESS</b>			
5.	Draft Minutes of the Meeting held on 18 <sup>th</sup> July 2017	Dr Nigel Horsfield	Attached
6.	Action Matrix Matters Arising	Dr Nigel Horsfield	Attached
7. 7.1	Primary Care Update Report Primary Care Work Plan	Mr Peter Sellars	Attached
8.	APMS Contracts	Mr Peter Sellars	Attached
9.	Proposed Practice Opening Times – Dr Gupta	Mr Peter Sellars	Attached
10.	Practice Merger Roe Lee Surgery & Montague Practice	Mrs Sarah Danson	Attached
11.	Application to close Limefield Branch Surgery	Mrs Sarah Danson	To Follow

12.	QOEST Assurance Delivery Programme	Mr Peter Sellars	Attached
13.	QOEST Progress Update	Local Primary Care	To Follow
14.	Enhanced Quality & Outcomes Enhanced Services Transformation Scheme	Anne Greenwood	Attached

**FOR INFORMATION**

15.	Primary Care Commissioning Activity Report	All	Attached
16.	Primary Care Financial Summary Month 4	All	Attached
17.	Any Other Business		
18.	Date and Time of Next Meeting:  Tuesday 21 <sup>st</sup> November 12.30 – 2.00 p.m. Meeting Room 2, Blackburn Library.	Dr Nigel Horsfield	

**EXCLUSION OF THE PRESS AND PUBLIC** – *‘That representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest’ (Section1(2)Public Bodies(Admission to Meetings)Act 1960*

Item:	Agenda Item	Member Responsible	Report
<b>PART 2</b>			
A/8	Draft minutes of Part 2 of the meeting held on 18 <sup>th</sup> July 2017	Dr Nigel Horsfield	Attached
B/8	Action Matrix Matters Arising	Dr Nigel Horsfield	Attached
<b>FOR INFORMATION</b>			
E/7	Any Other Business	Dr Nigel Horsfield	All

## Types of Interest

Type of Interest	Description
<b>Financial Interests</b>	<p>This is where an individual may get direct financial benefits from the consequences of a commissioning decision. This could, for example, include being:</p> <ul style="list-style-type: none"> <li>• A director, including a non-executive director, or senior employee in a private company or public limited company or other organisation which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations;</li> <li>• A shareholder (or similar owner interests), a partner or owner of a private or not-for-profit company, business, partnership or consultancy which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations.</li> <li>• A management consultant for a provider;</li> <li>• In secondary employment (see paragraph 56 to 57);</li> <li>• In receipt of secondary income from a provider;</li> <li>• In receipt of a grant from a provider;</li> <li>• In receipt of any payments (for example honoraria, one off payments, day allowances or travel or subsistence) from a provider</li> <li>• In receipt of research funding, including grants that may be received by the individual or any organisation in which they have an interest or role; and</li> <li>• Having a pension that is funded by a provider (where the value of this might be affected by the success or failure of the provider).</li> </ul>
<b>Non-Financial Professional Interests</b>	<p>This is where an individual may obtain a non-financial professional benefit from the consequences of a commissioning decision, such as increasing their professional reputation or status or promoting their professional career. This may, for example, include situations where the individual is:</p> <ul style="list-style-type: none"> <li>• An advocate for a particular group of patients;</li> <li>• A GP with special interests e.g., in dermatology, acupuncture etc.</li> <li>• A member of a particular specialist professional body (although routine GP membership of the RCGP, BMA or a medical defence organisation would not usually by itself amount to an interest which needed to be declared);</li> <li>• An advisor for Care Quality Commission (CQC) or National Institute for Health and Care Excellence (NICE);</li> <li>• A medical researcher.</li> </ul>
<b>Non-Financial Personal Interests</b>	<p>This is where an individual may benefit personally in ways which are not directly linked to their professional career and do not give rise to a direct financial benefit. This could include, for example, where the individual is:</p> <ul style="list-style-type: none"> <li>• A voluntary sector champion for a provider;</li> <li>• A volunteer for a provider;</li> <li>• A member of a voluntary sector board or has any other position of authority in or connection with a voluntary sector organisation;</li> <li>• Suffering from a particular condition requiring individually funded treatment;</li> <li>• A member of a lobby or pressure groups with an interest in health.</li> </ul>
<b>Indirect Interests</b>	<p>This is where an individual has a close association with an individual who has a financial interest, a non-financial professional interest or a non-financial personal interest in a commissioning decision (as those categories are described above). For example, this should include:</p> <ul style="list-style-type: none"> <li>• Spouse / partner;</li> </ul>

Type of Interest	Description
	<ul style="list-style-type: none"><li>• Close relative e.g., parent, grandparent, child, grandchild or sibling;</li><li>• Close friend;</li><li>• Business partner.</li></ul>