

**Blackburn with Darwen (BwD) Clinical Commissioning Group (CCG) and  
East Lancashire (EL) CCG Governing Bodies Meeting in Common**

**Virtual Meeting: Wednesday, 27 April 2022  
1:00 – 2.20 pm via Microsoft Teams**

## AGENDA

PART 1					
No	ITEM	LEAD	ACTION	FORMAT	TIME
1.	Welcome, Introductions & Chairs Update	Mr G Burgess Chair		Verbal	1:00pm
<b>2.</b>	<b>Governance Arrangements</b>				
2.1	Apologies for Absence & Confirmation of Quoracy	Chair		Verbal	
2.2	Declarations of Interest			Verbal	
2.3	Declarations of Other Business			Verbal	
2.4	Governing Body Minutes a. BwDCCG Draft Minutes - 23 March 2022 b. ELCCG Draft Minutes - 23 March 2022		Approval Approval	Attached Attached	
2.5	Combined Action Matrix		Receipt	Attached	
2.6	Public Questions	Chair		Verbal	
<b>3.</b>	<b>Business Items</b>				
3.1	2 Hour Urgent Community Response Update	Mr A Walker	Receipt	Presentation	1:05 pm
3.2	Presentation of Draft Accounts a. Blackburn with Darwen CCG b. East Lancashire CCG	Mr R Parr Mrs K Hollis	Receipt	Verbal	1:20 pm
3.3	Governing Body Assurance Framework	Mrs K Hollis	Receipt	Attached	1.30 pm
3.4	CCG Finance Updates a. Blackburn with Darwen CCG b. East Lancashire CCG	Mr R Parr Mrs K Hollis	Receipt Receipt	Verbal Verbal	1.35pm
3.5	Quality and Performance Report	Mr R Parr Mrs K Lord	Receipt	Attached	1.45pm
3.6	CCG Closedown	Mrs K Hollis	Receipt	Verbal	2.00pm
3.7	Staff Welfare	Dr R Robinson	Receipt	Verbal	2.05pm
3.8	Confirmation of Delegated Actions – Use of the Seal: a. 1 <sup>st</sup> April 2019 – 31 <sup>st</sup> March 2020 b. 1 <sup>st</sup> April 2020 – 31 <sup>st</sup> March 2021	Mrs K Hollis	Approval	Attached	2.10pm
<b>4.</b>	<b>For Information</b>				
4.1	Sub Committee Report	Mrs D Atkinson	Information	Attached	2:15pm
<b>5.</b>	<b>Any Other Business</b>				
5.1	Questions and Closing Remarks	Chair		Verbal	2:20pm
5.2	Date and Time of Next Meeting ▪ Wednesday, 22 June 2022 at 1pm	Chair		Verbal	

**RESOLUTION:**

**“That representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”  
(Section 1[2] Public Bodies (Admission to Meetings) Act 1960.**

## Types of Interest

Type of Interest	Description
<b>Financial Interests</b>	<p>This is where an individual may get direct financial benefits from the consequences of a commissioning decision. This could, for example, include being:</p> <ul style="list-style-type: none"> <li>• A director, including a non-executive director, or senior employee in a private company or public limited company or other organisation which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations;</li> <li>• A shareholder (or similar owner interests), a partner or owner of a private or not-for-profit company, business, partnership or consultancy which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations.</li> <li>• A management consultant for a provider;</li> <li>• In secondary employment (see paragraph 56 to 57);</li> <li>• In receipt of secondary income from a provider;</li> <li>• In receipt of a grant from a provider;</li> <li>• In receipt of any payments (for example honoraria, one off payments, day allowances or travel or subsistence) from a provider</li> <li>• In receipt of research funding, including grants that may be received by the individual or any organisation in which they have an interest or role; and</li> <li>• Having a pension that is funded by a provider (where the value of this might be affected by the success or failure of the provider).</li> </ul>
<b>Non-Financial Professional Interests</b>	<p>This is where an individual may obtain a non-financial professional benefit from the consequences of a commissioning decision, such as increasing their professional reputation or status or promoting their professional career. This may, for example, include situations where the individual is:</p> <ul style="list-style-type: none"> <li>• An advocate for a particular group of patients;</li> <li>• A GP with special interests e.g., in dermatology, acupuncture etc.</li> <li>• A member of a particular specialist professional body (although routine GP membership of the RCGP, BMA or a medical defence organisation would not usually by itself amount to an interest which needed to be declared);</li> <li>• An advisor for Care Quality Commission (CQC) or National Institute for Health and Care Excellence (NICE);</li> <li>• A medical researcher.</li> </ul>
<b>Non-Financial Personal Interests</b>	<p>This is where an individual may benefit personally in ways which are not directly linked to their professional career and do not give rise to a direct financial benefit. This could include, for example, where the individual is:</p> <ul style="list-style-type: none"> <li>• A voluntary sector champion for a provider;</li> <li>• A volunteer for a provider;</li> <li>• A member of a voluntary sector board or has any other position of authority in or connection with a voluntary sector organisation;</li> <li>• Suffering from a particular condition requiring individually funded treatment;</li> <li>• A member of a lobby or pressure groups with an interest in health.</li> </ul>
<b>Indirect Interests</b>	<p>This is where an individual has a close association with an individual who has a financial interest, a non-financial professional interest or a non-financial personal interest in a commissioning decision (as those categories are described above). For example, this should include:</p> <ul style="list-style-type: none"> <li>• Spouse / partner;</li> <li>• Close relative e.g., parent, grandparent, child, grandchild or sibling;</li> <li>• Close friend;</li> <li>• Business partner.</li> </ul>